

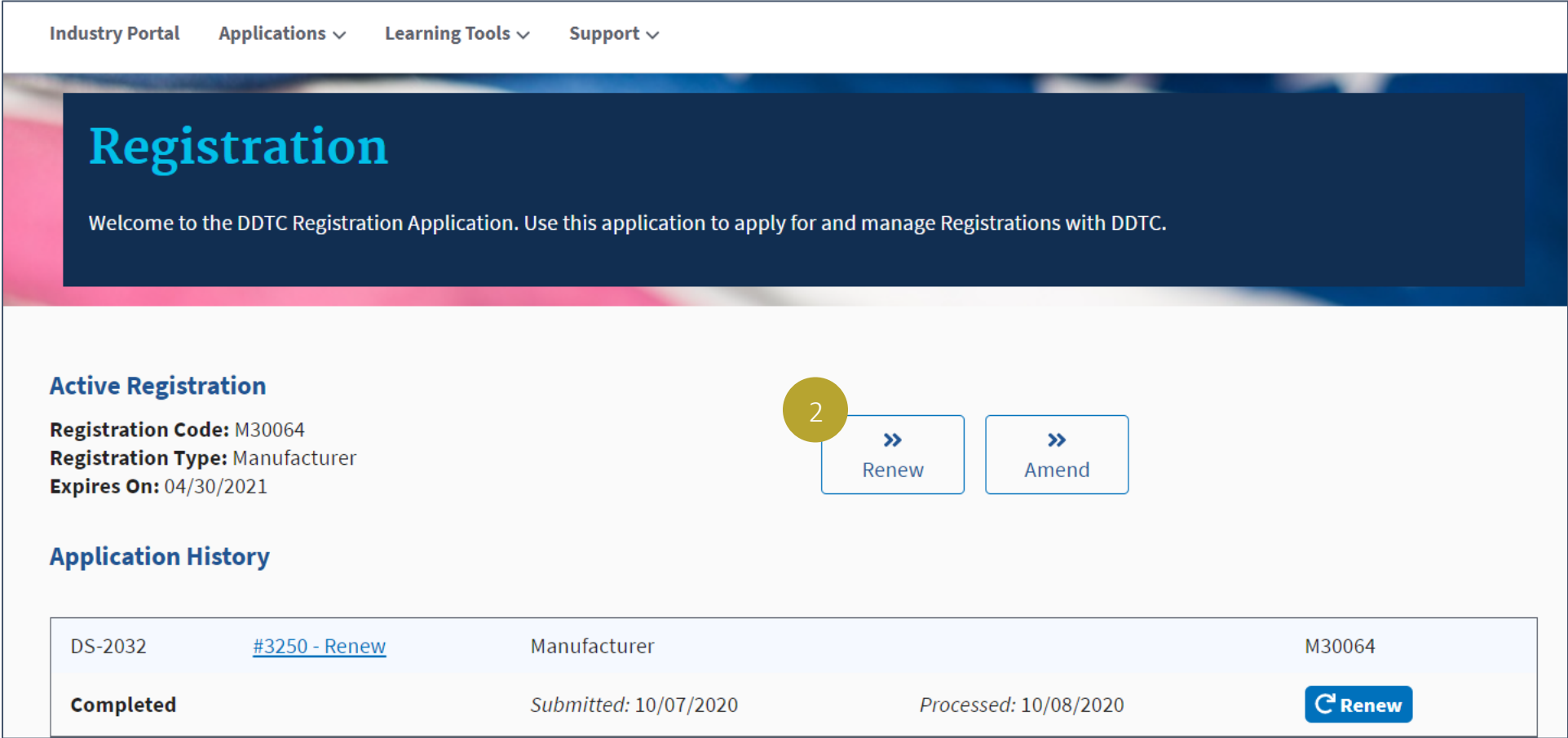
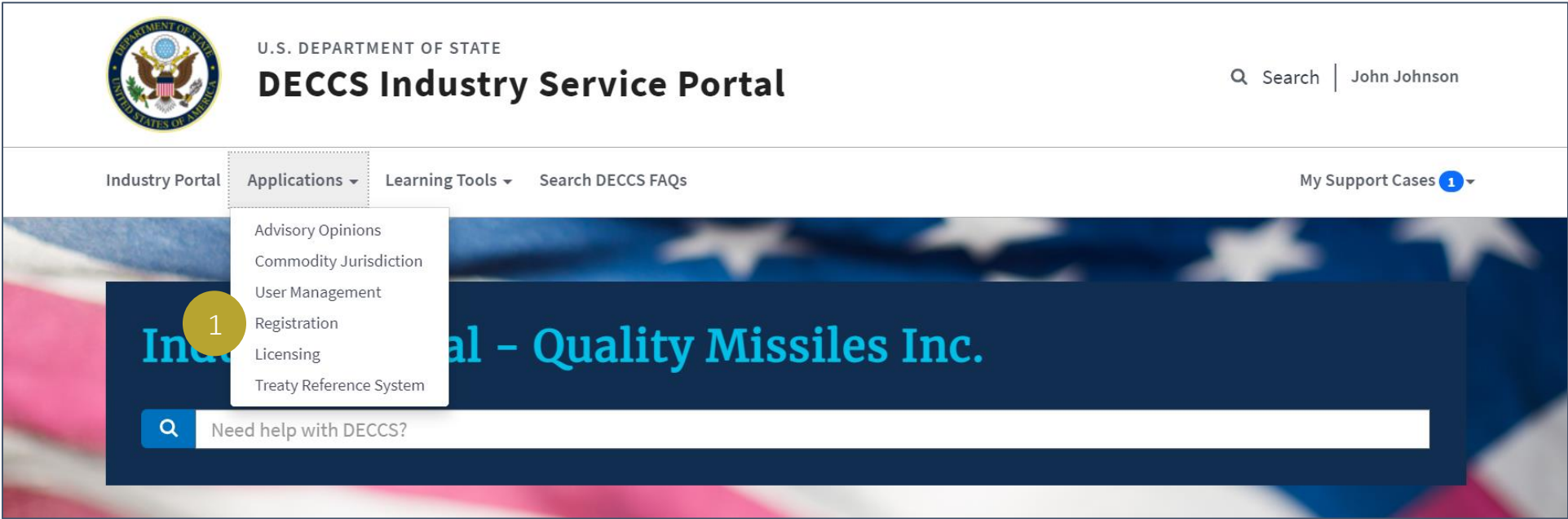


Directorate of Defense Trade Controls

DECCS Registration – Renewal

RENEWING YOUR REGISTRATION

1. Log in to the DECCS Industry Portal with your credentials and then navigate to the Registration application.
2. On your Registration dashboard, select the "Renew" button.
 - 90 days prior to your Registration expiration, you may begin preparing your Registration renewal submission.
 - 60 days prior to your Registration expiration, the Registration renewal becomes available to submit.
 - Review your Registration and be sure to update any outdated information.





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RENEWAL REGISTRATION FEE DETAILS

- If you have had at least one license approved or approved with provisos within the previous 12 months, then 90 days prior to your Registration expiration, you will see a Renewal Fee Details button under your active Registration.
 - If you have no licenses approved or approved with provisos in this time period, you will not see the Renewal Fee Details button within your Registration Dashboard.*
 - Clicking the Renewal Fee Details button will provide you with a dialog box containing your Registration’s expiration date, the date range of all licenses factored into your renewal fee calculation, the total number of licenses contained in this date range, the total license value, the 3% reduced fee value (if applicable), and your renewal fee as charged by DDTC.
 - For additional information on how renewal fees are calculated by DDTC, refer to the [Payment of Registration](#) page on the DDTC website.*
- Within the Renewal Fee Details dialog box, clicking the Download Licenses button will provide you with a .csv file containing all licenses approved or approved with provisos within the license period start and license period end dates. This file will contain authorization numbers, license types, approval dates, and authorization values.
 - For additional information on the Renewal Fee Details window and license download file, refer to the [Understanding the Renewal Fee Details](#) DECCS FAQ.*

Active Registration
Registration Code: M30074, K-5334
Registration Type: Manufacturer/Exporter, Broker (US Person)
Expires On: 07/22/2023
Renewal Fee: \$8,000.00 based on 31 licenses

» Renew

» Amend

Renewal Fee Details

1

Renewal Fee Details

Expiration Date:
License Period Start Date:
License Period End Date:
of Licenses:
Total License Value (TLV):
3% of TLV Reduced Fee:
Renewal Fee Calculated by DDTC:

07/22/2023

04/23/2022

04/23/2023

31

\$626,864,302,624.00

\$18,805,929,078.72

\$8,000.00

[How Renewal Fees are Calculated](#)

Download Licenses

2

Close

1	License Case #	License Type	Approval Date	License Value
2	050902701	DSP-5	1/27/2023 10:57	\$123,456,789,000
3	050902703	DSP-5	4/19/2023 10:57	\$575,000,000
4	050902705	DSP-5	4/19/2023 11:30	\$575,000,000
5	050902706	DSP-5	4/19/2023 11:30	\$123,456,789,000
6	050902707	DSP-5	9/30/2022 10:57	\$123,456,789,000
7	050902708	DSP-5	1/13/2023 10:57	\$123,456,789,000
8	050902738	DSP-5	1/13/2023 10:57	\$123,456,789,000
9	050902838	DSP-5	1/27/2023 10:57	\$5,875
10	050902914	DSP-5	4/20/2023 11:30	\$1,845
11	050902842	DSP-5	1/27/2023 10:57	\$240
12	610901361	DSP-61	4/20/2023 11:41	\$100
13	610901413	DSP-61	1/13/2023 11:42	\$456,250,000
14	610901414	DSP-61	1/27/2023 11:42	\$456,250,000
15	610901415	DSP-61	4/20/2023 11:41	\$456,250,000
16	610901416	DSP-61	4/20/2023 11:41	\$456,250,000
17	610901417	DSP-61	4/20/2023 11:41	\$125,000,000
18	610901418	DSP-61	1/27/2023 11:42	\$125,000,000
19	610901419	DSP-61	1/27/2023 11:42	\$2,000,000
20	610901420	DSP-61	1/27/2023 11:42	\$456,250,000
21	610901429	DSP-61	1/27/2023 11:42	\$1,265,720
22	730900156	DSP-73	4/20/2023 11:51	\$115,094
23	730901519	DSP-73	1/13/2023 11:51	\$1,177,500,000
24	730901520	DSP-73	1/27/2023 11:51	\$1,177,500,000
25	730901521	DSP-73	4/20/2023 11:51	\$1,177,500,000
26	730901522	DSP-73	4/20/2023 11:51	\$1,177,500,000
27	730901523	DSP-73	4/20/2023 11:51	\$1,177,500,000
28	85-009044	DSP-85	1/27/2023 12:16	\$1,643,750
29	85-009046	DSP-85	1/15/2023 12:16	\$1,643,750
30	85-009047	DSP-85	1/15/2023 12:16	\$1,643,750
31	85-009048	DSP-85	1/15/2023 12:16	\$1,643,750
32	85-009052	DSP-85	1/27/2023 12:16	\$1,643,750



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RENEWING YOUR REGISTRATION

1. Once finished reviewing, head to Block 11 and click “Submit For Signature.”
2. Select the Applicant Senior Officer (AppSO) from the “Senior Officer” drop-down list who will sign and submit the Registration Renewal to DDTC. This list will be the Senior Officers previously entered on Block 6 and the selected name will populate in the box when selected.
3. Click “Submit.” This will send a notification email to the selected AppSO that there is a Registration awaiting their review and signature. A copy of the notification email will also be sent to you as the Drafter.

Privacy Act Statement

AUTHORITIES: U.S. Department of State's authorities to register persons engaged in the business of manufacturing, exporting or importing any defense article or defense service are 22 U.S.C. 2778(b)(1)(A)(i), 22 CFR Part 122, and Executive Order 13637. The authorities to register brokers are 22 U.S.C. 2778(b)(1)(A)(ii)(I), 22 CFR 129.3, and Executive Order 13637.

PURPOSE: The information gathered through registration is used to identify individuals and entities engaged in certain manufacturing, exporting and brokering activities. The Department of State will use this information to build and maintain records of ownership, management and transactions related to munitions manufacture, export and temporary import.

ROUTINE USES: The information solicited on this form is made available to appropriate agencies for law enforcement or pursuant to a court order. It may also be used to send required reports to Congress about certain defense transactions. More information on the Routine Uses for the system can be found in the System of Records Notice State-42, Munitions Control Records.

DISCLOSURE: Disclosure of this information is voluntary. Failure to provide the information requested will prevent completion of the registration process.

Save

Back

Submit For Signature

Submit for Applicant Senior Officer Signature

The application requires a senior official listed in Block 6 to sign and submit the registration to DDTC.
The senior official must be a U.S. Person unless the applicant is registering as a foreign broker or government and must have signature authority to bind the organization.
Please select the senior officer who will login to DECCS to sign and submit the application on behalf of the applicant.

Senior Officer

Select Senior Officer

Cancel

Submit



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SIGN AND SUBMIT REGISTRATION (SENIOR OFFICER)

When the company Senior Officer-selected, in the ‘Senior Officer’ drop-down, accesses the DECCS Registration application, the drafted Registration will be available.

1. The Senior Officer clicks "Review and Sign" to review the Registration. If the Senior Officer has concerns about the submission, the Registration can be sent back to the submitter using the ‘Return To Draft’ action.
 - *Note: Not all Senior Officers designated in block 6 are eligible to sign and submit. The Senior Officer must also be a U.S. Person (as defined by ITAR §120.62) in order to sign and submit.*
2. To submit to DDTC, select "Complete Application." As the Senior Officer, enter your name in the “Signing Officer’s Name,” and click "Submit."
3. Once the Registration has been signed, it will be forwarded to the Office of Defense Trade Control Compliance, and the status will change to Awaiting DDTC Analyst Review followed by Awaiting DDTC Officer Review. The typical review time is 30 days.
4. If you need to edit a Registration that is under review by DDTC, you will need to request a Return Without Action (RWA) by clicking the “Request RWA” button to make the changes and then resubmit.
 - *Note: This action is not instantaneous.*

The screenshot displays the DECCS Registration application interface. At the top, a box labeled 'In Progress' shows application details: Application Id: 1766, Form: DS-2032, Action: New, Registration Type: Manufacturer/Exporter, Broker (US Person), and Status: Awaiting Senior Officer Signature. To the right of this box are three buttons: 'Review And Sign' (marked with a yellow circle 1), 'Return To Draft', and 'Delete'. Below this, a 'Complete Application' dialog box (marked with a yellow circle 2) is open, containing a warning statement, a 'Signing Officer's Name' input field, and 'Submit' and 'Cancel' buttons. To the left of the dialog box, another 'In Progress' box (marked with a yellow circle 3) shows details for Application Id: 3603, Form: DS-2032, Action: New, Registration Type: Manufacturer, and Status: Awaiting DDTC Analyst Review. To the right of this box are two buttons: 'View Details' and 'Request Return Without Action (RWA)' (marked with a yellow circle 4).



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DECCS Registration – Renewal

PAY FOR REGISTRATION

1. After DDTC reviews your Registration, the status will change to *Pending Payment* and you will see a “Make Payment” button on your Registration dashboard. Check back in DECCS to see the status of your Registration – the typical review time is 30 days. The following payment types are accepted, with the dollar limits listed below:
 - a. PayPal – \$10,000.00
 - b. Credit card – \$24,999.99
 - c. Debit card – limit will vary based upon the institution
 - d. ACH - \$99,999,999.99

In Progress
Application Id: 1766
Form: DS-2032
Action: New
Registration Type: Manufacturer/Exporter, Broker (US Person)
Status: Pending Payment

1

Make Payment

View Details

IMPORTANT NOTE

Users have 21 calendar days (not counting US Govt. Holidays) to pay for their Registration once the submission has moved into the “Pending Payment” status. A notification email will be sent to the Drafter as well as the POC (specified on Block 5) when the "Pending Payment" period has started and then on the 5th, 10th, and 21st days following.

After 21 days, DDTC will Return Without Action (RWA) the Registration if the full payment has not been made. The application status will be "Returned Without Action" and applicant must select resume so application can be resubmitted to the Senior Officer specified on Block 11 for them to re-sign and re-submit.

RETRIEVE REGISTRATION LETTER

1. After successful payment, the status will change to *Completed* and you will be able to retrieve your Registration letter in DECCS. On the Registration Dashboard, you will see the Notification Letters with hyperlinks to the letters.

< Cancel

DECCS: DDTC Registration Fees

Payment Information
Payment Amount \$3,000.00

I want to pay with my

☐ Bank account (ACH)

☐ PayPal account

☐ Debit or credit card

Continue

Cancel

Application History

1

DS-2032	#1766 - New	Manufacturer/Exporter, Broker (US Person)	M30013, K-5230
Completed	Submitted: 03/05/2020		Processed: 03/05/2020

Notification Letters

Notification Letter Type	Date Uploaded
Registration Acknowledgement Letter	03/05/2020
Registration Acknowledgement Letter	03/05/2020



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DECCS Registration – Renewal

Registration STATUS

You may find your Registration Status on your Registration dashboard (beneath the Application ID, Form, Action, and Registration Type).

Status	Definition
Draft	New Registration that has not been completed, is still with the company and is not signed.
Awaiting Applicant Senior Officer Signature	Ready for the Applicant’s Senior Officer review and signature. At this point the Registration is still with the company and has not been submitted to DDTC.
Awaiting DDTC Analyst Review	The Registration is currently under review by a DDTC Analyst.
Awaiting DDTC Officer Review	The Registration application is currently under second level review by a DDTC Officer.
Pending Payment	Application is waiting for payment. Only occurs for new and renewed Registrations.
Completed	The Registration has been paid for and approved. Licenses can now be submitted against the Registration.
Cancelled	Active Registration has been cancelled by DDTC/RCA.
Payment Cancelled	Applicant Senior Officer cancels the payment.
Payment Transaction Error	Payment was rejected. Please work with pay.gov to determine the issue.
Returned Without Action	The Registration has been returned to the company due to issues with the application. The application is marked as an RWA’d submission and added to the Application History section of the Registration home page.